



### Job Announcement

<b>Title</b>	<b>English Copy Editor</b>
<b>Salary</b>	2000 USD
<b>Contact Type</b>	3 months' probation with one year extension
<b>Closing Date</b>	15 July 2024
<b>Duty Station</b>	Chiang Mai, Thailand

BNI is seeking an English Language Copy Editor who understands Burma's political context comprehensively and who can edit with the perspective of the different ethnic groups with respect to their importance. The copy editor is sensitive to gender equality and recognizes the importance of bringing the voices of the marginalized and vulnerable community.

Burma News International (BNI) was established in Kolkata, India, on 11<sup>th</sup> February 2003 which is an ethnic media network with 15 independent media/news organizations as members. They are Chin World, Development Media Group, Kachin News Group, Kaladan Press Network, Kantarawaddy Times, Karen Information Center, Khonumthung Media Group, Mizzima, Independent Mon News Agency, Narinjara News, Network Media Group, Shan Herald Agency for News (S.H.A.N), Than Lwin Times, The Voice of Shan-Ni, and Myitkyina News Journal.

Burma News International (BNI) is currently seeking a talented English Copy Editor to write all sorts of copy, edit, fact check, and prepare for online production for BNI digital platforms such as Twitter, Facebook, Website, etc. This is a full-time position.

### Core Functions/Responsibilities

- Choose and edit daily news stories and articles
- To liaise with Editors and their newsroom staff from member organizations
- Proofreading, editing, and working with writers to deliver quality content
- To ensure all copy is accurate and free of grammatical and punctuation errors as a grammatical gatekeeper
- To verify the factual correctness of the information, such as dates and statistics
- To check text for style, readability, and adherence to editorial policies
- To rewrite text to improve clarity and readability

- To edit all copy and ensure that the tone of voice in the written content reflects the BNI's editorial guidelines
- To ensure the sensitivity of the contents and to follow BNI media values and media ethic
- To collaborate with the team to come up with fresh and creative ideas, keeping the audience in mind
- Ability to manage multiple tasks and consistently meet deadlines
- To submit a monthly progress report
- To Perform the assignments based on the needs of the BNI management teams

## QUALIFICATIONS

- At least a Master's degree in Journalism or a relevant field
- A minimum of 3 years of Copy-editing experience in Media
- Excellent writing ability & command of the English language
- Ability to maintain good communication with others
- Ability to work independently or with a team to meet the quality and deadlines
- Knowledge of optimizing content for web and social media
- Proven experience in working with content management systems (CMS)
- Must be able to accommodate a flexible work schedule to support a 24/7 news environment
- Understand the research and target audience of the international environment

Interesting candidates who meet the aforementioned requirements are required to submit a cover letter, an updated CV, and details of 3 referees via email only to: [adminhr@bnionline.net](mailto:adminhr@bnionline.net) . The application subject line should mention the job title. Only short-listed candidates will be contacted for a final selection.

**BNI is an equal-opportunity employer. Women and ethnic applicants and other sexual identities are encouraged to apply.**