

### Job Announcement

Burma News International (BNI) is currently in search of an organizational development consultant to provide technical support to BNI member media organizations for strong operation, management, and media viability.

Position	Organizational Development Consultant
Employment Status	Full-time - Short-term Service Contract (Six Months Only)
Program/Department	Operation & Management
Application Closing Date	30 November 2024
Starting Date	1 <sup>st</sup> January 2025
Duty Station	BNI Main Office

#### Core Functions/Responsibilities

The organizational development of BNI member media organizations holds significant importance in terms of media development and long-term sustainability. This is because media entities require well-placed systems, good governance, well-defined strategic plans encompassing both immediate and future goals, systematically structured implementation processes, comprehensive capacity enhancement initiatives, and articulated visions aligned with the organization's strategic objectives and audience requirements.

#### Job Descriptions

- The consultant shall report to and implement the duties with the supervision of the Operation and Program Manager.
- To conduct an organizational Capacity Assessment (OCA) to understand the organization's situation and come out with finding reports.
- To facilitate the media organizational development workshop with expected results with pragmatic strategic recommendations such as governance, system, policy, and implementation strategy.
- To analyze the findings and data and make relevant recommendations including transforming management.
- Providing ongoing support for the BNI and member organizations' capacity building such as policy development, system strengthening, and governance from the result of OCA.

- Coordination and collaboration with the program teams, operation team members, and BNI's member media organizations.
- Actively promote and comply with 'Prevention of Sexual Harassment, Exploitation and Abuse (PSHEA) policy and its guidelines.
- To write reports with practical recommendations for the organization case by case and prepare reports including some innovative initiatives for the improvement of the support to the organizational strengthening and development.

### **Qualifications**

- Experience as in organizational development consultant for a media organization
- At least 3 years of working experience as a consultant in organizational development
- At least 3 years of experience in organizational management and leadership role
- Understanding the ethnic media context in Myanmar is an asset
- Fluent Myanmar, as well as excellent spoken and written English, are essential

Interested candidates who meet the aforementioned requirements are required to submit a cover letter, an updated CV, and two reference letters (from most recent work) via email only to [adminhr@bnionline.net](mailto:adminhr@bnionline.net). The application subject line should clearly mention the job title. Only short-listed candidates will be contacted for a final selection.

**BNI is an equal-opportunity employer. Women and ethnic applicants are strongly encouraged to apply.**

### **About BNI**

Burma News International (BNI) was established in Kolkata, India, on 11<sup>th</sup> February 2003 which is an ethnic media network with 15 independent media/news organizations as members. They are Chin World, Development Media Group, Kachin News Group, Kaladan Press Network, Kantarawaddy Times, Karen Information Center, Khonumthung Media Group, Mizzima News, Independent Mon News Agency, Narinjara News, Network Media Group, Shan Herald Agency for News (S.H.A.N), Than Lwin Times, The Voice of Shan-Ni, and Myitkyina News Journal.